AMRITSAR GROUP OF COLLEGES
ENGINEERING | PHARMACY | LAW

Joint Campus Placement Drive

By

Name of Company	**Amazon**
Venue	**Amritsar College of Engineering & Technology**
Date of Drive/Time	**December 13, 2019 / 09.00 A.M.**
Stream Eligible/ Batch	**Any Graduate / 2019 Pass Out**
Job Profile	**Alexa Data Services**
Package	**Rs. 2.30 LPA to Rs. 2.90 LPA**
Job Location	**Chennai**
Selection Process	• Pre Placement Talk • Online Test • HR Round
Skills	**1.** Willingness to work on audio content (with headsets) for at least 450-480 minutes in a day. **2**. Excellent verbal and written skills. **3**. Basic analytical and logical reasoning skills.**4.** Ability to produce acceptable quality of transcripts with minimal supervision. **5.** Proficiency in English. **6**. Working knowledge of computers (Basic MS Office related skills). **7.** Ability to type 50 wpm. **8**. Comprehension of a variety of accents. **9.** Comfort working in a fast paced, highly collaborative, dynamic work environment. **10**. Candidates should be proficient in speaking **Punjabi and English language**
Profile	**1**. The candidate will work under the direction of the Team Manager and must be capable of delivering high quality output under aggressive deadlines. Specifically, the Transcriber will: **2**.Provide hands-on transcription and annotation services. **3 .**Translate established guidelines into daily work practices. **4.** Work autonomously with minimum direction. **5.** The tasks will be primarily repetitive in nature and will require the individual to make judgment based decisions keeping in mind the guidelines provided in the SOP.
Benefits	1. Free Transport Facility 2. Night Shift Allowance. 3. Sodexo Meal Coupons. 4. Over Time benefits. 5. Health Insurance benefits for Self and Dependents 6. Relocation Benefit
Note	• We are hiring for immediate joining dates and prefer candidates who can join us immediately. • Candidates who have interviewed with Amazon in the last 6 months would not be eligible to apply now**.** • Post Graduate students are not eligible to apply. • Candidates should have their Provisional Degree or Consolidated Marks Memo
Documents to carry	**Candidates are required to carry the following things:** • PAN Card • 2 copies of their latest updates resume • 2 passport size photographs • Earphones/ Headphones • Provisional Degree Certificate/ Consolidated Marks Memo • Copy of all the mark sheets • Experience Certificate, in case of prior experience • Students should be in College Uniform.